DO NOT DISTURB

MOMENTUM

The Do Not Disturb service allows users to enable or disable a message to incoming callers that you are not available to take a call and then direct the call to Voicemail if that service is also enabled. This is an ON | Off service for each User account with an option to receive a reminder notification (tone) on the device when the service is set to ON.
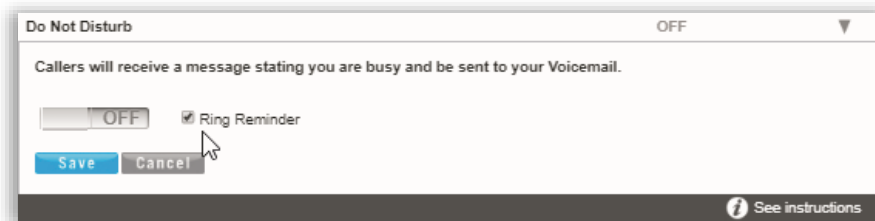
Set Up

Log into your Voice Service Portal.

A) **On Dashboard**: Slide the toggle to ON or Off in the Basic Features card.
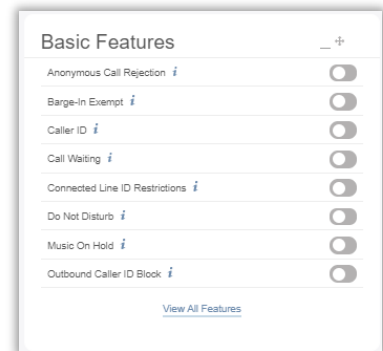
B) **In Settings** (or via the View All Features link in the *Basic Features* card):

1. Click the *View/Edit* drop-down arrow next to the Do Not Disturb setting.
2. Click to slide the toggle to ON or Off.
3. **Ring Reminder**: Click to place a check in the box ☑ if you wish to be reminded that DND is enabled.
4. Click the Save button to submit the change and exit the view.

Basic Features	_ ⊹
Anonymous Call Rejection *i*	⬜
Barge-In Exempt *i*	⬜
Caller ID *i*	⬜
Call Waiting *i*	⬜
Connected Line ID Restrictions *i*	⬜
Do Not Disturb *i*	⬜
Music On Hold *i*	⬜
Outbound Caller ID Block *i*	⬜

View All Features

Do Not Disturb — OFF ▼

Callers will receive a message stating you are busy and be sent to your Voicemail.

OFF ☑ Ring Reminder

Save Cancel

ⓘ See instructions

Use

Your desk phone model or conference device may provide a DND Soft Key or button option to enable and disable the Do Not Disturb service once it is set up.

The following **Star (*) Codes** may also be used to manage Do Not Disturb:

*78 = Enable Do Not Disturb

*79 = Disable Do Not Disturb

And, when enabled for use in Settings as described above, some licensed 3rd Party applications that integrate with BroadSoft can offer in-app access to turn your voice services **D**o **N**ot **D**isturb (**DND**) feature on and off.
Examples include the Webex and Unity applications.