BARGE-IN



The Directed Call Pickup with Barge-In service allows users to take a call for another group member or initiate a 3-way call if the call is already active.

The Barge-In Exempt service also allows authorized users to <u>deny</u> attempts to Barge In on their line. These are ON | Off services when the organization allows user access.

Set Up

- 1. Sign into the Voice Services Portal website and go to Settings (or click on the View All Features link in the Basic Features card in the Dashboard).
- 2. Click on the *View/Edit* drop-down arrow adjacent to the service you wish to modify to review the settings.

Directed Call Pickup with Barge-In

- 1. Barge In Warning Tone: ON | Off (default) This setting enables the notification tone.
- 2. Automatic Target Selection: ⊙ ON | ⊙ Off (default) This setting enables Pickup/Barge-In.
- 3. Click Save to submit the change.



Barge-In Exempt

- 1. Barge In Exempt: ON | Off (default)
- 2. Click Save to submit the change.

Please note: This setting disables Pickup/ Barge-In on your telephone line, disallowing assistance when you may need it from a Supervisor.



Use

Directed Call Pickup/Barge-In from Your Desk Phone

Press *33 and enter the extension/number when prompted.

- > If the call has not been answered on that line, the call is redirected to your line.
- ➢ If the call has been answered, a 3-way call is initiated.
 A tone will notify the agent that someone has joined the call if that setting has been enabled.

NOTE: A line will not allow Directed Call Pick Up or Barge in if the user has Barge-In Exempt enabled.